**CITY OF BENTON SIGN PERMIT APPLICATION**

The permit request below should be filled out and a graphic rendering of the sign provided, including a site plan for free standing signs.

**Note: State law requires that: All commercial contractors working on any project that is not a single-family residence where the total contract value is $50,000 or more, including materials and labor, must have a license. [AR Code 17-25-101]**

* **Once documentation has been submitted and approved, any changes made to the design or location of the sign will require submitting corrected/revised documentation.**
* **Each Site Sign must be submitted separately with its own application/attachments.**
* **Attach explanation & drawings with dimensions. Also include landscaping information.**
* **A white stake is to be placed in location of all site signs.**
* **There shall be a four (4) foot minimum width landscape strip around the base of all ground mounted signs. Strip should increase based on overall bulk and scale of design. (Ordinance 14 of 2017)**

Applicant Name:

Applicant Address:

Applicant Phone Number:

Owner Name:

Owner Address:

Owner Phone Number:

Is this for a new business? 🞏 Yes 🞏 No (A business license application must be on file prior to requesting sign approval)

Is this for new commercial construction? 🞏 Yes 🞏 No

AHTD Application Required: 🞏 Yes 🞏 No

***If sign will not be located on your property, a property owners’ permission statement must also be attached.***

🞏 New Sign 🞏 Existing Sign Improvements 🞏 Enlarging Existing Sign 🞏 Other:

Number of Signs: Billboard: 🞏 On-Premise/🞏 Off-Premise 🞏 Wall 🞏 Monument 🞏 2-Pole 🞏 Other:

GPS Coordinates:

Physical Address of Sign Location: (Req’d for Billboard)

Total Sq Ft of each Sign: Total Value (sign/installation):

Will sign require electrical connection? 🞏 Yes 🞏 No

Does project include LED/EDM? 🞏 Yes 🞏 No

***If yes, an Electrical Permit & Inspection will be required.***

Is location within the city limits of Benton? 🞏 Yes 🞏 No

Is location legally zoned for square footage of sign? 🞏 Yes 🞏 No

What is the zoning for the property?

R1-R8 🞏 TC1-TC3 🞏 C1 🞏 C2 🞏 C3 🞏 LI/HI 🞏 PUD 🞏 A 🞏 M 🞏 OS 🞏 S 🞏

**CERTIFICATION**

I certify that I have the authority to sign this application and the statements made herein are true and correct. I also certify that my sign will not encroach, in any manner, on state highway right-of-way and that it will be removed at no expense to the City of Benton if it is found that the sign does not meet city zoning ordinance.

Date:

Applicant Signature 🞏/Owner Signature 🞏

Approved by: Date:

Disapproved by: Date: